

TWO PART ONLINE SEMINAR

Women in APS 3-4 Career & Leadership Toolkit Seminar

An immersive and inspiring career development program for emerging public sector women leaders

Module Dates

Module One:

Monday 23rd May 2022 | 9:30am - 12:30pm AEST

Module Two:

Friday 27th May 2022 | 9:30am - 12:30pm AEST

Seminar Facilitator



Karen Schulz
Director
Reueur

This seminar is:

- Run by one of our **highest rated facilitators**. With **200+ past attendees**, Karen has an average **customer satisfaction rating of 98%**
- **Evidence-based and time-tested**. This is a waffle-free zone, these strategies are 100% effective
- **Tailored for you**. With content and learning activities designed with your role and your challenges in mind

Participating in this seminar series will teach you to:

- **Direct your career forward** by discovering your strengths, inhibitors and most valuable networks
- **Cultivate greater confidence and presence** in your organisation to emphasise your value
- **Increase your communication impact and build your influence** with simple and effective strategies
- **Cultivate key leadership skills** that will be useful now and for the rest of your career
- **Overcome the challenges you face at work** with simple performance hacks from a seasoned executive coach

Available as an
in-house Private
Training option



Why you? Because you are the future of APS leadership

Whether you know it or not, you are about to make history.

There are currently far more women than men working in the APS, but this is heavily skewed to positions of EL2 and below. **Your current level of APS 3-4 is the most highly populated by women, making up over 70% of the workforce.** The need for more women in senior leadership is clear, and most, if not all departments are working hard to achieve overall gender parity in leadership.

This means that you have both the best opportunity and the highest probability of moving into leadership and changing the game for women in the public sector. Are you willing to step up and take the challenge?

Designed with you in mind, this two-part seminar will help you reach new heights of professional performance and set you on your leadership journey with confidence. Learn how to identify and mobilise your strengths and networks, build your professional brand and presence, increase your influence and decode your organisation's power matrix, build resilience in yourself so you can take setbacks in your stride and chart a roadmap of your future career progression into leadership. **Join The Hatchery on this journey to develop the right mindset, skillset and toolset to shine brightly in your role and break new ground for women in public sector leadership.**

What can I expect from this seminar?

A personalised learning experience: In this hands-on seminar you will have the opportunity to share your personal objectives and organisational challenges, ask live questions to the facilitator and receive personalised feedback and insights.

Build new connections and a support network of like-minded peers: You'll get the chance to collaborate and problem-solve with a new network of APS women, all with a special interest in growing as professionals. You will work with a range of peers throughout the sessions and have the opportunity to cultivate your support network beyond the program.

A toolkit of takeaway resources: Walk away with a toolkit of practical resources, frameworks, tools that you will be able to implement immediately to assist your professional development journey and career progression goals.

Professional online event delivery team and live IT support: This isn't our first rodeo. We specialise in delivering online learning and have served thousands of customers. Our live event delivery team will be online with you to address any IT challenges and support the facilitator so everyone can focus on learning without any distractions.

Who will attend?

Aspiring, emerging and existing female leaders across the Australian Public Sector in APS3 - APS4 roles such as:

- Officer
- Administrator
- Assistant
- Operator
- Analyst

Who is this **not** for?

- Seasoned managers with established networks
- Management through to C-Suite
- Anyone with a strong working knowledge of these topics

Meet your facilitator



Karen Schulz
Director
Reueur

Karen's experience in cultural transformation and business performance is grounded in over 20 years of proven performance working as a senior leader, executive coach, consultant, facilitator, university lecturer and cultural and strategic transformation change agent. She works nationally and internationally with Boards, Executives, Senior Leaders, Middle Managers and Employees across government, non-government, not for profit and private sectors.

As an experienced Executive and Leadership coach with over 2500 coaching hours, Karen has a proven track record of effectively supporting leaders to rapidly identify and understand underlying mindsets, beliefs and behaviours and supports them to make significant behavioural shifts. As a neuro coach, Karen utilises the results based coaching system drawing from the heart of neuroscience and incorporating the study of change, systems theory, learning theory and positive psychology.

Testimonials:

"I appreciated the offering of a leadership development course targeted at APS 3/4 level. This is a level which is often overlooked, but for professional development and building a career these skills are fundamental at all levels."

- Services Australia, September 2021

"If you are thinking about taking the course, just do it. It's well worth it, and I have learned so much!"

- Department of Industry, Science, Energy and Resources, September 2021

"This course provides you with foundational knowledge of how to navigate the workplace and how to look introspectively at your actions and thought patterns. I found this course and its content helpful and enjoyable."

- Department of Defence, September 2021

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9:30 Welcome remarks & virtual learning tips

9:40 Authentic confidence: Stand in your worth & maximise your potential

- Understanding your current professional narrative (let go of imposter syndrome) and shape your future leadership narrative
- Why your personal brand matters and how it drives career growth
- Understanding and operating through your strengths and values
- Learn proven strategies to enhance your resilience for sustained performance

10:50 Short break

11:10 Effective communication & influencing strategies

- Develop self-regulation strategies to facilitate effective listening and communication
- Explore beliefs and triggers that hold us back from speaking up when it matters most
- Build 'skill and will' to master difficult conversations in both performance reviews and meetings
- Creating trust and trusting environments
- Use active listening and reflective questioning to develop rapport and build trust

12:10 Creating your high performance action plan

- Reflect and create your individual action plan from the module

12:20 Q&A & Workshop Reflection

12:30 Closing remarks & Close of Module One

9:30 Review & reflections of Module 2

9:40 Find your focus: How to get the most out of your time using brain friendly strategies

- The impact of distraction: Why focused work matters
- How to manage your energy and time to boost your productivity
- Prioritising the most important thing and letting go of unimportant work

10:50 Short break

11:10 HERO Leadership

- Review the HERO model (Hope, Efficacy, Resilience and Optimism)
- Understand how this supports building a positive workplace environment
- Identify ways to create a positive and resilient workplace environment through practical activities

12:10 Finalising your high performance action plan

- Consolidating your learnings from the seminar
- How to measure and monitor your progress
- Extended Q&A and key takeaways

12:30 Closing remarks & Close of Seminar

Pricing & Registration



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How To Register



Online

Book online at our website
www.the-hatchery.co/event/aps-3-4-seminar-2022



Email

Register with us at
customercare@the-hatchery.co



Phone

Call a member of our customer service dept at **1300 918 334**



Photo. Scan & Send

Scan or fill out our form and send a photo to
customercare@the-hatchery.co.

Looking to run this course in-house? Please enquire with our Event Services Team
eventservices@the-hatchery.co

*Team Discounts

Groups of 5+ save 10%

Groups of 9+ save 15%

Groups of 12+ save 20%

Please note group bookings must be made for the same package at the same time and discounts are valid off the current price.

Event Prices

Tick relevant box	Book & pay by 14 Apr 2022*	Book & pay by 29 Apr 2022*	Book & pay by 13 May 2022*	Standard price AFTER 13 May 2022*
Standard Digital Rates				
<input type="checkbox"/> 2 Day Seminar	\$599 + GST = \$658.90	\$699 + GST = \$768.90	\$799 + GST = \$878.90	\$999 + GST = \$1098.90
	SAVE \$400	SAVE \$300	SAVE \$200	

Calculate your ticket price

\$ _____

How To Pay

Payment can be made by credit card or bank transfer

Credit card: Call us on 1300 918 334 or return the form below:

Card No.: _____ Expiry: _____ CVV Code: _____

Cardholder's name: _____

Signature: _____

Bank transfer: Please invoice me.

Ref: 7943 Purchase Order No: _____

Terms & Conditions

Full payment must be received prior to the seminar to ensure attendance. Delegates may not "share" a pass between multiple attendees.

*Early bird prices subject to availability.

Cancellations:

No cancellations will be refunded, however a substitute delegate is welcome at no extra charge. A credit voucher will be issued for cancellations received in writing more than two weeks before the event date. For an event cancelled by The Hatchery registration fees are fully refundable.

Privacy Policy:

Information collected on this registration will be added to our secure database. This information may be used for the purpose of contacting you regarding ongoing research, product development and services offered. If you do not wish to be contacted for these purposes, please tick here .

We may also share this information with other professional organisations (including our event sponsors) to promote relevant services. Please tick here if you do not want your details to be passed on.

For our full privacy policy please visit
www.the-hatchery.co/privacy-policy

Changes to Seminar and Agenda:

The Hatchery reserves the right to alter the programme without notice and is not responsible for any loss or damage or costs incurred as a result of substitution, alteration, postponement or cancellation of any event.

The Hatchery ABN: 15 641 236 722